

CW PREP Career Pathway Requirements for Staff (accessed via TRIS & Moodle)

Checklist of requirements to begin training.

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| <input type="checkbox"/> Internet/Wi-Fi Access | <input type="checkbox"/> Active state email account |
| <input type="checkbox"/> Access to a computer, tablet, with video and audio capability | <input type="checkbox"/> TRIS username and password |

New Employee Training Requirements (TRIS)

Introduction to Community Based Services (ICBS)

TRIS Username/Password required. Enrollment Key required.
Training credit assigned and viewed on TRIS Training Record.

Welcome to DCBS Zoom/Teams Meeting -- To be completed during the scheduled time.

Zoom Meeting with Regional Learning Specialist, Personnel SRAAs, and Safety Coordinator

Training Accessed through MOODLE Link provided by Regional Learning Specialist (RLS)

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| <ul style="list-style-type: none">• Administrative Information• Professional Development and Training• Safety Overview, Active Shooter, and Code Adam• Technology and Information Management | <ul style="list-style-type: none">• Introduction to DCBS Programs• Quality Client Services• Mission, Vision, and Ethics• Poverty |
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Required CHFS/DCBS Trainings for New Hires

TRIS Username/Password required. Moodle modules will be accessed through TRIS
Training credit assigned and viewed on TRIS Training Record.

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| <ul style="list-style-type: none">• Adoption and Foster Care Analysis and Reporting System (AFCARS)• Americans with Disabilities Act• Continuous Quality Improvement (CQI) Overview• Department of Juvenile Justice (DJJ) 101• Domestic Violence: Basic• Domestic Violence: Biennial Cont. Ed• Elder Abuse: Initial Course• Elder Abuse Continuing Education• Equal Employment Opportunity• Ethics Awareness• Getting Started with SKY• Human Trafficking 101: An Overview• Indian Child Welfare Act• Preventing Disease Transmission• Providing Language Access to Limited English Proficient Persons• Quality Engagement for Successful | <ul style="list-style-type: none">Partnerships• Random Moment Sampling• Recovery Champions: Introduction to Substance Use Disorders• Religious Affiliation Protocol for Children in Out-of-Home Care• Responding to the Impact of Implicit Bias• Safe Sleep Guidelines for P&P Workers and Foster Families• Safety: Preventing and Reporting Dog Attacks During Home Visits• Targeted Case Management• Understanding Cultural Differences & Implicit Bias• Using Narcan Nasal Spray for Opioid Overdose Emergencies• Using Non-Physical De-Escalation with Children and Youth |
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P&P Foundations in Child, Family and Adult Services Training		
New Social Service Worker Staff	Adult Protection Services Worker Staff	Central Intake Staff
Recruitment and Certification (R&C) Staff		
Intake Process Systems Medical Indicators	Intake Process Systems Medical Indicators	Intake Process Systems Medical Indicators
Child Protective Services Assessment Skills and Policies: Part I Child Protective Services Assessment Skills and Policies: Part II	Child Protective Services Assessment Skills and Policies: Part I Child Protective Services Assessment Skills and Policies: Part II	*Labor Trafficking of Children and Youth (Web-Based Training) *Sex Trafficking of Children and Youth (Web-Based Training)
Case Management I: Case Planning Case Management II: Out of Home Care	Foundations in Child, Family and Adult Services: Adult Protective Services Part I Foundations in Child, Family and Adult Services: Adult Protective Services Part II	
Child Sexual Abuse in Child Welfare (CSA)		

❖ **The Learning Expo (Day 1 and 2) (This is an in-person training held various times during the year)**

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Web-Based – Moodle

Additional Training Required Based on Job Function

- ☐ Forensic Interviewing
- ☐ Foundations for Forensic Interviewing Adults (required for APS staff)
- ☐ Specialized Referrals and Assessments in Day Cares, Schools, and other Out-of-Home Care Settings (pre-requisite: Forensic Interviewing)
- ☐ PAPSS - Post Adoptive Placement Stabilization Services Training (required for R&C staff)

DCBS Web-Based Training for Tenured Staff

Once staff completes for the first time, annual/bi-annual reminders will be sent thereafter.

Required Yearly

Web-Based – TRIS

Email Reminders will be sent annually when training is due.

- Department of Juvenile Justice (DJJ) 101
- Ethics Awareness
- I-TWIST: Kentucky Health Information Data Sharing
- Preventing Disease Transmission
- Quality Engagement for Successful Partnerships
- Safety: Preventing and Reporting Dog Attacks During Home Visits
- Targeted Case Management
- Using Narcan Nasal Spray for Opioid Overdose Emergencies

Required Every Two Years

Web-Based – TRIS

Email reminders will be sent every two years when it is time to repeat the training.

- Domestic Violence: Biennial Continuing Education
- Elder Abuse: Continuing Education
- Equal Employment Opportunity
- Screening and Identification of Human Trafficking
- Using Non-Physical De-Escalation with Children and Youth
- PAPSS- Post Adoptive Placement Stabilization Services (required for R&C staff)